



JOB DESCRIPTION & KEY ACCOUNTABILITIES

Post Title: Head Boy/Girl

Location: Trafalgar School

MAIN PURPOSE OF JOB

This is a draft job description and the areas of responsibility will be developed throughout the year.

- ❖ To lead the Student Senior Leadership Team (SSLT) to implement whole school change projects that improve the experiences of all students at Trafalgar School.
- ❖ To represent the student body and provide them with a voice with the Headteacher.
- ❖ To represent the school at all events.
- ❖ To lead assemblies on the work of the SSLT.
- ❖ To hold prefects to account for their designated roles and responsibilities.
- ❖ To lead weekly SSLT meetings and report progress to the Headteacher and student body.
- ❖ To meet with the Head of School bi-weekly.
- ❖ To contribute to the ½ termly Trafalgar School newsletter.
- ❖ Be part of the student panel that interviews prospective members of staff.
- ❖ To lead the work of the student council.
- ❖ To present to SLT, governors and students about the work of the SSLT.
- ❖ Arrange the Y11 Prom with the SSLT.

Signed by Job Holder: Date:

Signed by Line Manager: Date: