

Dear Consultee

## **ADMISSIONS POLICY CONSULTATIONS 2023-24 FOR TRAFALGAR SCHOOL, PORTSMOUTH, PO2 9RJ**

I am writing to notify you of the upcoming consultation on Trafalgar School's admissions policy.

In accordance with the DfE's 2014 statutory *School Admissions Code Guidance*, as a school we must consult on our admission arrangements when changes are proposed, and at least once every seven years. The current proposal is to amend the 'oversubscription criteria' and give higher priority to children of staff members. A full version of the proposed changes to the admissions policy is available to view on the school's website or a hard copy can be requested directly from Trafalgar School.

In accordance with statutory DfE guidance, the consultation will run for at least six weeks and, as an interested party of Trafalgar School, we are keen to hear your views on the proposed changes. Therefore, we invite you to participate in the consultation if you have any concerns regarding the matter.

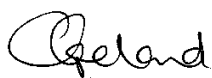
All responses to the consultation should be made in writing and submitted before 9:00 on 17th January 2022 to the PA to the Headteacher via email [lellis@trafalgarschool.org.uk](mailto:lellis@trafalgarschool.org.uk) or by post to: Trafalgar School, London Road, Hilsa, PO2 9RJ. Please note that written responses should outline your personal details, including your name, address and relationship to the school.

At the end of the consultation period, the Governing Body will meet to consider responses and submit a final policy to Salterns Academy Trust Board of Trustees for approval.

If you wish to further discuss this matter, or anything mentioned in this letter, please contact Lucy Ellis, PA to the Headteacher on the email provided above or on 02392 693521.

**The consultation period will run from 26<sup>nd</sup> November 2021 until 17<sup>th</sup> January 2022;** during this time, people are invited to express their views and any concerns about the proposed changes to the admission arrangements at Trafalgar School.

Yours sincerely



Claire Copeland  
Executive Headteacher