

## THE SALTERNS ACADEMY TRUST

c/o ADMIRAL LORD NELSON SCHOOL  
DUNDAS LANE  
PORTSMOUTH  
PO3 5XT

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## Chief Operating Officer

**Salary:** Band 12, £45,647 - £49,723 (full time equivalent)

**Contract:** Permanent

**Hours:** 37 hours/52 weeks per year (there could be some flexibility for a suitably experienced candidate)

***Candidate applications will be screened on receipt and applicants will be called for interview if their application is of interest. The vacancy will be withdrawn as soon as a suitable candidate is identified.***

**Start date:** As soon as possible. To be negotiated with the successful candidate.

The Salterns Academy Trust comprises of two successful and fast-growing secondary schools in Portsmouth, providing opportunities for over two thousand young people to be the very best that they can be. We are proud to be student-centred, inclusive, celebratory, and very aspirational because we know that our students and their families deserve the best and we know too that excellent education changes lives. We are a caring and supportive employer of over 260 staff of whom we have the same high expectations.

We are seeking to appoint to the role of Chief Operations Officer to join our successful Trust. This is an exciting opportunity for a strategic leader and manager to contribute to the educational vision of the Trust and work alongside the CFO and under the direction of the CEO to deliver the future growth strategy.

The successful candidate will have a strong business acumen and a proven record of running highly efficient support services. This broad and varied role operates across a range of areas, including estate management and capital projects, governance, legal, data protection and IT strategy, procurement, compliance and has oversight of the estate management strategy.

Candidates must possess a precise, analytical, and agile mind and be able to plan well and think on their feet. Strong interpersonal skills, plenty of drive and energy, and a commitment to our Vision and Values is essential ([About Our Trust](#))

The Salterns Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring checks along with other relevant employment checks.

***Early applications are strongly encouraged as we reserve the right to close the vacancy early if a suitable candidate is found.***

To apply please complete the application form that can be found on the website [www.alns.co.uk](http://www.alns.co.uk) and return it together with a letter of application to [recruitment@alns.co.uk](mailto:recruitment@alns.co.uk).